

North Star Herding Group Club

Constitution and Bylaws

ARTICLE 1

Name and Objectives

Section 1: The name of the club shall be **North Star Herding Group Club**.

Section 2: The objectives of the club shall be:

- To encourage and promote quality in breeding and performance of all purebred herding breeds.
- To urge members and breeders to accept the standards approved by the American Kennel Club as the standard of excellence by which these herding breeds shall be judged.
- To do all in its power to protect and advance the interest of all herding breeds and to encourage sportsmanlike competition at dog shows, obedience trials, and performance events recognized by the American Kennel Club.
- To conduct sanctioned matches, dog shows, obedience trials, agility trials, herding tests/trials under the rules and regulations of the American Kennel Club.
- To provide educational programs and seminars for the dissemination of knowledge in regard to all herding breeds and purebred dogs in general.
- To promote cooperation and good sportsmanship among its members in exhibition and training of dogs.

Section 3: The club shall not be conducted or operated for profit and no part of any profits or remainder or residue from dues or donations to the club shall inure to the benefit of any member or individual.

Section 4: The members of the club shall adopt and may from time to time revise such by-laws as may be required to carry out these objectives.

BYLAW

ARTICLE 1

Membership

Section 1: Eligibility. There shall be 6 (six) types of membership:

- Individual Membership: Open to any individual, 18 years of age or older, who is in good standing with the American Kennel Club and who subscribe to the purposes of this club.
- Family Membership: Open to two individuals, residing in the same household, who are 18 years of age or older and in good standing with the American Kennel Club and who subscribe to the purposes of this club. A member of a Family Membership can hold office and there is a maximum of 2 votes per Family Membership.
- Associate Membership: Open to an individual, living outside of the club's geographical area, who is 18 years of age or older and in good standing with the American Kennel Club and who subscribe to the purposes of this club. This is a nonvoting membership and Associate Members may not hold office.
- Junior Membership: Open to an individual under the age of 18, who is actively involved in the sport of dogs. This is a nonvoting membership, and Junior Members may not hold office.
- Honorary Membership: Shall be granted to an individual or individuals that the general membership determines to be deserving of this status. Individuals thus nominated will be voted upon by the general membership and must receive a 3/4 majority of the members present and voting to receive Honorary Membership. Honorary Members are

not required to pay dues nor do they have voting privileges. However each such member may be entitled to maintain active/voting privileges by payment of dues. While membership is to be unrestricted as to residence, the Group Club's primary purpose is to be representative of the breeders and exhibitors in the immediate area.

Section 2: Dues. Membership dues shall be set by the board of directors, but shall not exceed the following:

Individual Membership dues shall not exceed \$100.00 per year.

Family Membership dues shall not exceed \$150.00 per year.

Associate Member's dues shall not exceed \$50.00 per year.

Junior Membership dues shall not exceed \$50.00 per year.

Dues are payable on or before the first day of February each year. No member whose dues are not paid for the coming year prior to the annual meeting in January may vote or run for office. During the month of November, the treasurer shall send to each member a statement of dues for the ensuing year.

Section 3: Election to Membership. Each applicant for membership shall apply on such form approved by the board of directors and which shall indicate that the applicant agrees to abide by the N.S.H.G.C. constitution and bylaws and the rules of the American Kennel Club. The application shall state the name, address, and occupation of the applicant and it shall carry the endorsement of two members in good standing. Accompanying the application, the prospective members shall submit dues payment for the current year. All applications are to be filed with the Secretary and each application is to be read at the first meeting of the club following its receipt. The name of applicant and sponsors will be published in the next newsletter. One sponsor must be present at the meeting in which this application is scheduled for a vote. At this club meeting the application will be voted upon and affirmative votes of 2/3 of the members present and voting at that meeting shall be required to elect the applicant. Applicants accepted for membership after October 11 shall be considered paid members for the following year.

Applicants for membership who have been rejected may not reapply within six months after such rejection.

Section 4: Termination of membership. Membership may be terminated:

- (a) by resignation. Any member in good standing may resign from the club upon written notice to the secretary, but no member may resign when in debt to the club. Dues obligations are considered a debt to the club and they are incurred on the first day of each fiscal year.
- (b) by lapsing. A membership will be considered as lapsed and automatically terminated if such member's dues remain unpaid sixty (60) days after the first day of the fiscal year, (February 1 – January 31); however, the board may grant an additional sixty (60) days of grace to such delinquent members in meritorious cases. In no case may a person, whose dues are unpaid as of the day of any meeting, be entitled to vote. The fiscal year shall be February 1 – January 31.
- (c) by expulsion. A membership may be terminated by expulsion as provided in Article VI of these bylaws.

ARTICLE 2

Meetings and Voting

Section 1: Club meetings. Meetings of the club shall be held the third Thursday of each month within the greater Minneapolis / St. Paul area at such hour and place as may be designated by the board of directors. Written notice of such meetings shall be mailed by means of the monthly newsletter, clearly indicated on the front page, at least ten (10) days prior to the meeting. The quorum of such meetings shall be 20 percent of the voting members in good standing.

Section 2: Special Club Meetings. Special club meetings may be called by the president, or by a majority vote of the members of the board who are present and voting at any regular or special meeting of the board; and shall be called by the secretary upon receipt of a petition signed by five voting members of the club who are in good standing. Such special meetings shall be held within the greater Minneapolis / St. Paul, MN area at such place, date, and hour as may be designated by the person or persons authorized herein to call such meetings. Written notice of such a meeting shall be mailed by the Secretary at least five (5) days and not more than fifteen (15) days prior to the date of the meeting, and said notice shall state the purpose of the meeting and no other club business may be transacted thereat. The quorum for such a meeting shall be 20 percent of the voting members in good standing.

Section 3: Board Meetings: Meetings of the board of directors shall be held monthly within the greater Minneapolis / St. Paul, MN area at such hour and place as may be designated by the board. Written notice of such meetings shall be mailed at least five (5) days prior to the date of the meeting. The quorum for such a meeting shall be a majority of the Board.

Section 4: Special Board Meetings: Special meetings of the board may be called by the president and shall be called by the secretary upon receipt of a written request signed by at least three (3) members of the board. Such special meetings shall be held within the greater Minneapolis / St. Paul, MN area, at such place, date, and hour as may be designated by the person authorized herein to call such a meeting. Written notice of such meeting shall be mailed by the secretary at least five (5) days and not more than ten (10) days prior to the date of the meeting. Any such notice shall state the purpose of the meeting and no other business shall be transacted thereat. A quorum for such a meeting shall be a majority of the Board.

Section 5: Voting. Each member in good standing whose dues are paid for the current year shall be entitled to one vote at any club meeting at which he/she is present. Proxy voting will not be permitted at any club meeting or election.

ARTICLE 3

Directors and Officers

Section 1: Board of Directors. The board shall be comprised of the officers and five other persons, all of whom shall be members in good standing and all of whom shall be elected at the club's annual meeting as provided in Article IV and shall serve until their successors are elected. General management of the club's affairs shall be entrusted to the board of directors.

Section 2: Officers. The club's officers, consisting of the President, Vice President, Recording Secretary, Corresponding Secretary, and Treasurer, shall serve in their respective capacities both with regard to the club and its meetings and the board and its meeting.

- (a) The President shall preside at the meetings of the club and of the board and shall have the duties and powers normally appurtenant to the office of President in addition to those particularly specified in these bylaws.
- (b) The Vice President shall have the duties and exercise the powers of the President in case of the President's death, absence, or incapacity.
- (c) The Recording Secretary shall keep a record of all meetings of the club and of the board and of all matters of which a record shall be ordered by the club. The Recording Secretary shall notify new members of the election to membership, notify officers and directors of their election to office, keep a roll of the members of the club with addresses, and carry out such other duties as are prescribed in these bylaws.
- (d) The Corresponding Secretary shall be responsible for corresponding with members on a monthly basis through the club's newsletter, have charge of the club's general correspondence, notify members of special meetings, and carry out such other duties as are prescribed in these bylaws.
- (e) The Treasurer shall collect and receive all moneys due or belonging to the club. Moneys shall be deposited in a bank designated by the board, in the name of the club. The books shall be open at all times to inspection by the board, and a report shall be given at every meeting on the condition of the club's finances and every item or receipt or payment not before reported and at the annual meeting an accounting shall be rendered of all moneys received and expended during the previous fiscal year. The Treasurer shall be bonded in such amount as the board of directors shall determine.
- (f) The office of Recording Secretary and Corresponding Secretary may be held by the same person, in which case the board shall be comprised of 9 persons.
- (g) The Board Members shall be comprised of 5 individuals, in good standing, who have been elected at the annual meeting for a two-year term.

Section 3: Vacancies. Any vacancies occurring on the board or among the offices during the year shall be filled until the next annual election by a majority vote of the then members of the board at its first regular meeting following the creation of such vacancy, or at a special board meeting called for that purpose: except that a vacancy in the office of the President shall be filled automatically by the Vice President and the resulting vacancy in an office of the Vice President shall be filled by the board.

ARTICLE 4

The Club Year, Annual Meeting, Elections

Section 1: Club Year: The club's fiscal year shall begin on the first day of February and end on the 31st day of January.

Section 2: Annual Meeting. The annual meeting shall be held in the month of January at which Officers and Directors for the ensuing year shall be elected by secret, written ballot from among those nominated in accordance with Section 4 of this Article. They shall take office immediately upon conclusion of the election and each retiring officer shall turn over his/her successor in office all properties and records relating to that office within thirty (30) days after the election.

Section 3: Elections: The nominated candidate receiving the greatest number of votes for each office shall be declared elected. The nominated candidates for other

open positions on the Board who receive the greatest number of votes for such positions shall be declared elected.

Section 4: Nominations: Monitor the person may be a candidate in a club election who has not been nominated. During the month of October, the Board shall select a nominating committee consisting of three (3) members and two (2) alternates, not more than one of whom may be a member of the Board. The secretary shall immediately notify the committee members and alternates of the selection. The Board shall name the chairperson for the committee and it shall be their duty to call a committee meeting which shall be held on or before November 30th.

- The committee must nominate one candidate for each office and candidates for the open positions of the Board and after securing the consent of each person so nominated shall immediately report their nominations to the secretary in writing.
- Upon receipt of the nominating committee's report, the secretary shall before December 10th, notify each member in writing, through the newsletter, of the candidates so nominated.
- Additional nominates may be made at the December meeting by any voting member in good standing in attendance, provided the person so nominated accepts when his/her name is proposed and provided further that if the proposed candidate is not in attendance at this meeting his/her proposer shall present the secretary a written statement signifying his or her willingness to be a candidate.
- No person may be a candidate for more than one position and the additional nominations which are provided for herein may be made only from among those members who have not accepted a nomination from the nominating committee.
- Nominations cannot be made at the annual meeting or in any manner other than as provided in this section.

ARTICLE 5

Committees

Section 1: The Board may each year appoint standing committees to advance the work of the club in such matters as Shows, Matches, Performance Events, Trophies, Annual Awards, Membership, Education, Publicity, Genetics, Club Historian, and other fields which may well be served by committees. Such committees shall always be subject to the final authority of the Board. Special Committees may also be appointed by the Board to aid the club on particular projects.

Section 2: Any committee appointed may be terminated by a majority vote of the full membership of the Board upon written notice to the chairman and the Board may appoint successors to those persons whose services have been terminated.

ARTICLE 6

Discipline

Section 1: *American Kennel Club Suspension:* Any member who is suspended from privileges of the American Kennel Club automatically shall be suspended from the privileges of this club for a like period.

Section 2: *Charges:* Any member may prefer charges against a member for alleged misconduct prejudicial to the best interests of the Club. Written charges with specifications must be filed in duplicate with the Secretary together with a deposit of

\$25.00 which shall be forfeited if such charges are not sustained by the Board following a hearing. The Secretary shall promptly send a copy of the charges to each member of the Board or present them at a Board Meeting and the Board shall first consider whether the actions alleged in the charges, if proven, might constitute prejudicial to the best interests of the Club. If the Board considers that the charges do not allege conduct which would be prejudicial to the best interest of the club, it may refuse to entertain the jurisdiction.

Section 3: *Board Hearing:* The Board shall have complete authority to decide whether counsel may attend the hearing, but both complainant and defendant shall be treated uniformly in that regard. Should the charges be sustained, after hearing all the evidence and testimony presented by the complainant and defendant, the Board may by a majority vote to those present, reprimand or suspend the defendant from all privileges of the Club for not more than six (6) months from the date of the hearing. Also, if it deems that punishment insufficient, it may recommend to the membership that the penalty be expulsion. In such case, the suspension shall not restrict the defendant's right to appear before his or her fellow members at the ensuing club meeting which considers the Board's recommendation. Immediately after the Board has reached a decision, its findings shall be put in written form and filed with the secretary. The Secretary, in turn, shall notify each of the parties of the Board's decision and penalty, if any.

Section 4: *Expulsion:* Expulsion of a member from the club may be accomplished only at a meeting of the club following a Board meeting and upon the Board's recommendation as provided in Section 3 of this Article. Such proceedings may occur at a regular or special meeting of the club to be held within sixty (60) days but not earlier than thirty (30) days after the date of the Board's recommendation. The defendant shall have the privilege of appearing in his/her behalf, though no evidence shall be taken at this meeting. The president shall read the charges and the Board's findings and recommendations and shall invite the defendant if present to speak in his/her own behalf if he/she wishes. The meeting shall then vote by secret written ballot on the proposed expulsion. If expulsion is not so voted, the board's suspension shall stand.

ARTICLE 7

Amendments

Section 1: Amendments to the Constitution and By-laws may be proposed by the Board of Directors or by written petition addressed to the secretary signed by 20% of the membership in good standing. Amendments proposed by such petition shall be promptly considered by the Board of Directors and must be submitted to the members with recommendations of the Board by the secretary for a vote within three (3) months of the date when the petition was received by the secretary.

Section 2: The Constitution and By-laws may be amended by a 2/3 secret vote of the members present at any regular or special meeting called for the purpose, provided the proposed amendments have been included in the notice of the meeting and mailed to each member at least fifteen (15) days prior to the date of the meeting.

ARTICLE 8

Dissolution

Section 1: The club may be dissolved at any time by the written consent of not less than 2/3 of the voting members. In the event of dissolution of the club, other than for purposes of reorganization, whether voluntary or involuntary or by operation of law, none of the property of the club nor any of the proceeds thereof nor any assets of the club shall be distributed to the members of the club, but after payment of the debts of the club, its property and assets shall be given to a charitable organization for the benefit of dogs selected by the Board of Directors.

ARTICLE 9

Order of Business

Section 1: At meetings of the club, the order of business, so far as the character and nature of the meeting may permit, shall be as follows:

- Roll call
- Minutes of the last meeting
- Report of the President
- Report of the Secretary
- Report of the Treasurer
- Reports of Committees
- Election of officers and board (at annual meeting)
- Election of new members
- Unfinished business
- New business
- Adjournment

Section 2: At meetings of the Board, the order of business, unless otherwise directed by majority vote of those present, shall be as follows:

- Reading of minutes of last meeting
- Report of the Secretary
- Report of the Treasurer
- Reports of Committees
- Unfinished business
- New business
- Adjournment

ARTICLE 9

Parliamentary Authority

Section 1: The rules contained in the current edition of "Robert's Rules of Order, Newly Revised," shall govern the club in all cases to which they are applicable and in which they are not inconsistent with these by-laws and any other special rules of order the club may adopt.